

Town of Landgrove

TOWN HALL USE POLICY June 18 2015

The School Room is available to Landgrove residents for community and private functions as well as classes and events. Application for use shall be made through the Town Clerk, and reviewed by the Selectmen for approval. The fee for use is \$25 per day, and a refundable \$50 security deposit (paid in a separate check) due with the application.

Use of room also includes Town tables and chairs, if necessary. Set-up, breakdown and removal of trash are the responsibility of the renter. Rooms are to be cleaned and returned to original condition. If the Town Clerk finds the space not adequately cleaned, the deposit may be forfeited and/or the user may be precluded from future use. In the event there is damage, the security deposit may be forfeited and/or the individual or group responsible will be subject to repair charges.

Access, date and times must be cleared with the Town Clerk.

To apply, please contact the Clerk at 824-3716 or townoflandgrove@gmail.com with details and dates of your request.